



Starke Ayres: Supervisor (Operations/Maintenance)

Rosebank Garden Centre

Starke Ayres is the leading African specialist and global supplier of premium vegetable, flower, and lawn seed varieties for both commercial and home garden planting. We are excited to announce an opening for a hands-on Maintenance Supervisor at our Cape Town, Rosebank Garden Centre. This role is crucial for ensuring the upkeep and maintenance of our nursery, creating an inviting and well-maintained environment for our customers. The ideal candidate will be proactive, detail-oriented, and skilled in various maintenance tasks, ensuring that all sales areas are clean, tidy, and operationally efficient. If you are passionate about maintaining high standards and enjoy working in a dynamic nursery setting, we would love to hear from you.

RESPONSIBILITIES:

Customer Service:

- Provide excellent, professional customer service at all times, ensuring a positive shopping experience.
- Ensure that sales staff provide excellent, professional customer service at all times.

Maintenance and Operations:

- Oversee the maintenance of all sales areas of the nursery, ensuring they are clean and tidy at all times.
- Maintenance of property buildings and all associated nursery sales areas and verge.
- Inventory control and operational management and service of small machinery and small equipment and tools.
- Provide workers with assistance in performing duties as necessary to meet deadlines.
- Ensure that all company procedures are executed correctly by sales staff.

Supervision and Coordination:

- Delegate tasks to the Assistant Nursery Supervisor or Sales Assistants as per management instructions.
- Monitor sales activities to ensure that customers receive satisfactory service and quality goods.
- Identify difficult and complicated sales scenarios and intervene swiftly.
- Coordinate with buyers and suppliers for seasonal training every Friday (60 minutes) for all branch staff on chemicals, fertilizers, tools, plants, and related items on sale.
- Managing the contractors on site.
- Organisation of monthly staff attendance register in conjunction with line managers.
- Procurement of quotations for CAPEX and implementation thereof.
- Management of CAPEX to specifications within budget

Marketing and Promotions:

- Execute advertising campaigns and sales promotions, and prepare displays.
- Assist in the presentation of marketing concepts, and oversee the repackaging of promotional material.

- Coordinate in-store promotions and activities, including non-profit events.

Compliance:

- Issue C3 for City Council as required.
- Ensure compliance of National SOP for OHS.

REQUIREMENTS:

Education:

Diploma / Degree in Horticulture

Knowledge:

- Garden Centre and plant knowledge
- Retail knowledge

Experience:

- 4-years' experience in retail and management/horticulturist

Skills:

- Computer literate
- Management of staff
- Financial Acumen

Position Type: Permanent

Salary: Market-Related

Industry: Retail

Location: Cape Town

To apply, please send your CV to the following email (subject: Operations Supervisor):

recruitment@plennegy.com